

**Expenses for Professor Tracy Lightfoot
August 2022 to July 2023**



Personal Claims

Account Name	Transaction Description	£	Notes
UK Travel - Taxis	NOVEMBER 2022 EXPENSES	38.00	
UK Travel - Taxis	NOVEMBER 2022 EXPENSES	40.00	
UK Travel - Other	NOVEMBER 2022 EXPENSES	17.50	
UK Travel - Other	NOVEMBER 2022 EXPENSES	4.00	
UK Travel - Other	NOVEMBER 2022 EXPENSES	8.80	
UK Travel - Hotels/Accommodation	NOVEMBER 2022 EXPENSES	211.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	EXPENSES OCTOBER 2022	101.50	
UK Travel - Taxis	EXPENSES OCTOBER 2022	5.25	
UK Travel - Taxis	EXPENSES OCTOBER 2022	40.00	
UK Travel - Other	EXPENSES OCTOBER 2022	5.80	
<i>Total December 2022</i>		<u>472.35</u>	
UK Travel - Hotels/Accommodation	HOTEL COST FOR MEETING IN LONDON 12/12/22	195.75	
<i>Total February 2023</i>		<u>195.75</u>	
UK Travel - Car Mileage	INTOUniversity Hull East launch 29/03/23	33.84	
UK Travel - Car Mileage	HYMS Joint Senate, Hull 19/04/23	31.14	
UK Travel - Taxis	Taxi Uni to Hilton York - HEP 28/02/2023	7.70	
UK Travel - Taxis	TRANSACTION 1 (£38.00) DESCRIPTION: "TAXI YORK - BOSTON SPA, DVC/PVC NETWORK MEETING, LONDON 18/05/2023	38.00	
UK Travel - Taxis	TRANSACTION 1 (£38.00) DESCRIPTION: "TAXI YORK - BOSTON SPA, DVC/PVC NETWORK MEETING, LONDON 18/05/2023	17.64	
UK Travel - Taxis	TRANSACTION 1 (£38.00) DESCRIPTION: "TAXI YORK - BOSTON SPA, DVC/PVC NETWORK MEETING, LONDON 18/05/2023	15.00	
<i>Total June 2023</i>		<u>143.32</u>	
Overseas Travel - Hotels/Accommodation	UEB: TL, MILAN 10-12TH JUNE 2023	278.06	
Overseas Travel - Other	CITY COLLEGE MEETING IN CORK 21-23/06/23	36.94	
UK Travel - Meals and Subsistence	CITY COLLEGE MEETING IN CORK 21-23/06/23	13.48	
Overseas Travel - Hotels/Accommodation	UEB: TL, CITY COLLEGE MEETING, CORK, JUNE 21-23, 2023	30.23	
<i>Total July 2023</i>		<u>358.71</u>	

Purchase Card Transactions

Account Name	Transaction Description	£	Notes
UK Travel - Hotels/Accommodation	Accommodation for 1 night after CITY College dinner on date 15 11 2022 by Tracy Lightfoot	132.50	
UK Travel - Taxis	HEP meeting in London - Taxi travel from venue to railway station - London on date 12 12 2022 by Tracy Lightfoot	9.00	
UK Travel - Taxis	HEP meeting in London / travel from station to hotel on date 12 12 2022 by Tracy Lightfoot	15.40	
<i>Total January 2023</i>		<u>156.90</u>	
UK Travel - Taxis	PVC TL&S - taxi fare - returning to campus on date 20 12 2022 by Tracy Lightfoot	8.60	
<i>Total February 2023</i>		<u>8.60</u>	
UK Travel - Other	Parking, HEP meetings, Brighton, 1-3/02/2023 on date 03 02 2023 by Tracy Lightfoot	50.00	
UK Travel - Fuel	Petrol, Return from HEP meetings, Brighton 1-3/02/2023 (hire car) on date 03 02 2023 by Tracy Lightfoot	46.25	
UK Travel - Hotels/Accommodation	Advance deposit paid on 12/01/2023 to book room for 01-03/02/2023 for HEP meetings in Bristol (line 1 of the receipt) on date 12 01 2023 by Tracy Lightfoot	253.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	Underground ticket - no receipt London for a Social Mobility roundtable discussion 14/02/2023 on date 14 02 2023 by Tracy Lightfoot	5.00	
UK Travel - Taxis	Taxi home from dinner with HEP and the VC at The Principal, York on date 23 01 2023 by Tracy Lightfoot	36.00	
<i>Total March 2023</i>		<u>340.75</u>	
UK Travel - Meals and Subsistence	Breakfast voucher, Hilton Brighton Metropole 01/02/2023 on date 03 02 2023 by Tracy Lightfoot	35.00	
UK Travel - Taxis	Taxi York Station to Home 10/02/2023 (return from Leadership Strategy & Change Workshop, London) on date 10 02 2023 by Tracy Lightfoot	40.00	
UK Travel - Taxis	Taxi from home from York Station following return from Russell Group PVC L&T meetings in London (23-24 March 2023) on date 24 03 2023 by Tracy Lightfoot	37.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	London underground ticket (no receipt), 10/02/2023 [Leadership, Strategy & Change workshop, London] on date 10 02 2023 by Tracy Lightfoot	6.00	
UK Travel - Hotels/Accommodation	Additional night on 24 April (25-28 April) and not have to change rooms or hotels. on date 25 03 2023 by Tracy Light	195.00	
<i>Total April 2023</i>		<u>313.00</u>	
UK Travel - Taxis	Taxi from York station to home following return from Edinburgh, on date 28 04 2023 by Tracy Lightfoot	37.00	
UK Travel - Taxis	Taxi from Brighton rail station to hotel to allow Tracy to get to the hotel in time to chair the Industrial Action Contingency Group meeting on zoom. In Brighton for HEP meetings on 12-13/04/2023. on date 11 04 2023 by Tracy Lightfoot	9.00	
UK Travel - Taxis	Taxi from HEP meeting in Brighton on 13/04/2023 to Brighton rail station to travel to London for College of Benefactors dinner that evening. on date 13 04 2023 by Tracy Lightfoot	6.60	
UK Travel - Hotels/Accommodation	2 nights at Brighton Hilton Metropole to attend HEP meetings on date 11 04 2023 by Tracy Lightfoot	228.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	London underground ticket - no receipt on date 14 04 2023 by Tracy Lightfoot	5.40	
UK Travel - Taxis	Taxi from York station to home following return from London, College of Benefactors dinner on date 14 04 2023 by Tracy Lightfoot	37.00	
UK Travel - Taxis	Taxi in London to College of Benefactors Dinner on date 13 04 2023 by Tracy Lightfoot	30.00	
<i>Total May 2023</i>		<u>353.00</u>	
UK Travel - Taxis	Taxi from York Station to University (following return from meeting in London on 24/05/2023) to be at Heslington Hall in time for the Vice-Chancellor's all-staff webinar at 10:00am on date 25 05 2023 by Tracy Lightfoot	10.00	

**Expenses for Professor Tracy Lightfoot
August 2022 to July 2023**



Total June 2023		<u>10.00</u>
Overseas Travel - Taxis	Taxi from The River Lee Hotel to Cork Train Station (towards Dublin for return flight)UCC visit with CITY College on date 23 06 2023 by Tracy Lightfoot	12.50
Overseas Travel - Taxis	Dublin Train Station to the airport, to enable connection to return flight 23/06/2023UCC visit with CITY College on date 23 06 2023 by Tracy Lightfoot	39.80
Overseas Travel - Air	Manchester to Cork flight 20/06/2023 (UCC visit with CITY College) on date 20 06 2023 by Tracy Lightfoot	32.62
Overseas Travel - Hotels/Accommodation	Two nights at The River Lee Hotel, Professor Tracy Lightfoot and 1 staff member , CITY College (UCC visit) on date 20 06 2023 by Tracy Lightfoot	680.00
Overseas Travel - Taxis	Cork Airport to The River Lee Hotel, delayed flight into Cork 21/06/2023 (UCC visit with CITY College) on date 21 06 2023 by Tracy Lightfoot	24.60
Total July 2023		<u>789.52</u>

Other Travel and Expenses

Account Name	Transaction Description	£	Notes
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	17 AUG 22 T LGHTFOOT LONDON KINGS CROSS to YORK	163.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	30 OCT 22 T LGHTFOOT EDINBURGH to YORK ANYTIME S	102.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	27 OCT 22 T LGHTFOOT YORK to EDINBURGH ADVANCE 1	56.60	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
Overseas Travel - Air	LIGHTFOOT T MANCH-BRUSSELS RTN 19-20/09/2022	297.20	
UK Travel - Hotels/Accommodation	LIGHTFOOT T PREM INN ST PANCRAS 18-19/05/2022	<u>221.65</u>	
Total August 2022		<u>844.95</u>	
UK Travel - Taxis	Local taxi fares	9.20	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	2.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	14 SEP 22 T LGHTFOOT YORK to HUDDERSFIELD OFF-P	<u>26.20</u>	
Total September 2022		<u>37.90</u>	
UK Travel - Taxis	Local Taxi Fares	37.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	3.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	29 SEP 22 T LGHTFOOT YORK to MANCHESTER PICCADI	48.90	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	11 OCT 22 T LGHTFOOT YORK to LONDON KINGS CROSS	61.30	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	<u>1.50</u>	
Total October 2022		<u>152.20</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	17 NOV 22 T LGHTFOOT YORK to LONDON KINGS CROSS	131.70	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	3.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	31 JAN 23 T LGHTFOOT YORK to LONDON KINGS CROSS	201.60	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	3.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	21 NOV 22 T LGHTFOOT YORK to LONDON KINGS CROSS	252.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	17 NOV 22 T LGHTFOOT YORK to LONDON KINGS CROSS	89.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	3.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	3.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	12 DEC 22 T LGHTFOOT YORK to LONDON TERMINALS AN	291.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Hotels/Accommodation	T LGHTFOOT - RADISSON SAS LEEDS - 17.3.22-18.3.22	113.95	
UK Travel - Hotels/Accommodation	T LGHTFOOT - RADISSON SAS LEEDS - 17.3.22-18.3.22	<u>3.60</u>	
Total November 2022		<u>1,097.35</u>	
UK Travel - Hotels/Accommodation	TRACY LIGHTFOOT HOTEL EDINBURGH 27-28/10/22	<u>171.78</u>	
Total December 2022		<u>171.78</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	3.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	03 FEB 23 T LGHTFOOT BRIGHTON to YORK ANYTIME S	161.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	31 JAN 23 T LGHTFOOT YORK to LONDON KINGS CROSS	53.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	01 FEB 23 T LGHTFOOT LONDON TERMINALS to YORK AN	-135.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	4.20	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	01 FEB 23 T LGHTFOOT LONDON ST PANCRAS to BRIGH	<u>27.40</u>	
Total January 2023		<u>115.60</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	10 FEB 23 T LGHTFOOT LONDON TERMINALS to YORK A	145.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	06 FEB 23 T LGHTFOOT YORK to LONDON KINGS CROSS	67.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	13 FEB 23 T LGHTFOOT YORK to LONDON KINGS CROSS	69.60	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	03 FEB 23 T LGHTFOOT BRIGHTON to YORK ANYTIME S	-151.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	3.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	23 FEB 23 T LGHTFOOT YORK to EDINBURGH ADVANCE	189.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	14 FEB 23 T LGHTFOOT LONDON KINGS CROSS to YORK	101.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	23 FEB 23 T LGHTFOOT YORK to EDINBURGH ADVANCE	83.50	
UK Travel - Vehicle Hire	TRACY LIGHTFOOT	<u>304.96</u>	
Total February 2023		<u>820.56</u>	
UK Travel - Taxis	Local Taxi fares	17.00	
UK Travel - Taxis	Local Taxi fares	27.50	
UK Travel - Taxis	Local Taxi fares	19.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	11 APR 23 T LGHTFOOT YORK to BRIGHTON ADVANCE 1	127.30	
UK Travel - Hotels/Accommodation	TRACY LIGHTFOOT HOTEL EDINBURGH 23-24/02/23	<u>98.65</u>	
Total March 2023		<u>289.45</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	24 APR 23 T LGHTFOOT YORK to EDINBURGH OFF-PEAK	182.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	13 APR 23 T LGHTFOOT BRIGHTON to LONDON ST PANC	21.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	14 APR 23 T LGHTFOOT LONDON TERMINALS to YORK A	160.30	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50	
UK Travel - Hotels/Accommodation	TRACY LIGHTFOOT HOTEL LONDON 22-23/03/23	214.00	
Conferences and Seminars Attended	INV-27125-M8P7N1	265.00	
Conferences and Seminars Attended	INV-27125-M8P7N1	383.00	
Conferences and Seminars Attended	INV-27125-M8P7N1	-318.00	
Room Hire		193.20	
Room Hire		<u>288.25</u>	
Total April 2023		<u>1,391.25</u>	

**Expenses for Professor Tracy Lightfoot
August 2022 to July 2023**



UK Travel - Taxis	Local Taxi fares	11.20
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	LIGHTFOOT RAIL YRK - LDN 20.3.2023	311.70
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	LIGHTFOOT RAIL YK-LDN 22-24.3.2023	164.30
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	3.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	17 MAY 23 T LIGHTFOOT SHEFFIELD to LONDON TERMIN	62.00
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	17 MAY 23 T LIGHTFOOT SHEFFIELD to LONDON TERMIN	33.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	17 MAY 23 T LIGHTFOOT YORK to SHEFFIELD ADVANCE	13.30
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	24 MAY 23 T LIGHTFOOT YORK to LONDON KINGS CROSS	192.10
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	18 MAY 23 T LIGHTFOOT LONDON TERMINALS to YORK A	160.30
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50
<i>Total May 2023</i>		<u>956.40</u>
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	26 JUN 23 T LIGHTFOOT LONDON KINGS CROSS to YORK	95.70
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	26 JUN 23 T LIGHTFOOT YORK to LONDON KINGS CROSS	95.70
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	05 JUN 23 T LIGHTFOOT YORK to LONDON KINGS CROSS	118.70
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	13 JUN 23 T LIGHTFOOT NEWCASTLE AIRPORT to YORK	40.80
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	26 JUN 23 T LIGHTFOOT LONDON TERMINALS to YORK A	160.30
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TRANSACTION FEE	3.50
Overseas Travel - Air	LIGHTFOOT/TRACY PROF - FLIGHT MALPENSA-AMSTERDAM-NEWCASTLE 12/06/23	213.40
Overseas Travel - Air	LIGHTFOOT/TRACY PROF - FLIGHT NEWCASTLE-ORIO AL SERIO 10/06/23	55.66
Overseas Travel - Air	LIGHTFOOT/TRACY PROF - HOLD BAGGAGE FLIGHT 12/06/23	31.70
Overseas Travel - Air	TRACY LIGHTFOOT FLIGHT MANCHESTER-CORK 21/06/23	40.51
Overseas Travel - Air	TRACY LIGHTFOOT FLIGHT DUBLIN-LEEDS 23/06/23	115.53
Overseas Travel - Air	T LIGHTFOOT - NEWCASTLE - ORIO AL SERIO - 10.6.23	88.19
UK Travel - Hotels/Accommodation	LIGHTFOOT/TRACY - HOTEL LONDON 24-25/05/23	232.10
<i>Total June 2023</i>		<u>1,294.79</u>
UK Travel - Taxis	Local Taxi fares	17.50
Overseas Travel - Air	T LIGHTFOOT - MALPENSA - AMSTERDAM - NEWCASTLE - 12.6.23	-26.70
Overseas Travel - Air	LIGHTFOOT FLIGHT 14-170923	298.00
Overseas Travel - Air	LIGHTFOOT FLIGHT 14-170923	77.00
<i>Total July 2023</i>		<u>365.80</u>